

Perth East Public Library

Regular Meeting of the Board

Tuesday, October 12, 2021, 7:30pm
Electronic Meeting

MEETING MINUTES

Board Members Present: Hugh McDermid, Jerry Smith, Lois Baillie, Laura Hallahan, Patrick Minor, Alexis Richards, Mark Steffen
Staff Present: Kendra Roth (CEO)
Regrets: N/A

1. CALL TO ORDER

Chairperson Hugh McDermid called the meeting to order at 7:30 p.m.

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2021 – 125 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by L. Hallahan

Seconded by P. Minor

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2021 – 126 Motion - THAT the minutes of the Regular Board Meeting of September 14, 2021 be approved as circulated.

Moved by J. Smith

Seconded by A. Richards

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF September 14, 2021

There was no business arising from previous meeting.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

There was no correspondence.

8. FINANCE REPORTS

[8.1 Year-to-Date Reports](#)

2021 – 127 Motion – THAT the un-audited September year-to-date reports be received as information.

Moved by A. Richards

Seconded by L. Baillie
CARRIED.

8.2 Accounts Payable

2021 – 128 Motion – THAT the September informal listing of Accounts Payable be received as information.

Moved by A. Richards
Seconded by P. Minor
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2021-129 Motion – THAT the CEO's report be received as information.

Moved by A. Richards
Seconded by L. Hallahan
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

10.3 Strategic Planning Committee

10.4 PCIN Board— verbal report from K. Roth: fines free model and UMS proposal

10.5 SOLS Trustee Council 3

10.6 Council Report -- verbal report from H. McDermid and J. Smith: Development Charges By-Law in process

2021-130 Motion – THAT the verbal reports provided by members of the PEPL Board Committees to PEPL Board be received for information purposes.

Moved by L. Baillie
Seconded by A. Richards
CARRIED.

11. BOARD EDUCATION

There was no board education included.

12. CLOSED SESSION

Pursuant to section 16.1 4(b) of the Public Libraries Act, 1990

- *Personal matters about an identifiable individual*

2021 – 131 Motion – THAT the Perth East Public Library move into closed session at 7:43 p.m. for the purpose(s) of: Exceptions Pursuant to Section 16.1 4(b) of the Public Libraries Act

Personal matters about an identifiable individual

Moved by J. Smith
Seconded by A. Richards
CARRIED.

2021 – 132 Motion – THAT the Perth East Public Library rise from closed session at 7:47 p.m. and reconvene to the Regular Meeting of the Board.

Moved by A. Richards

Seconded by P. Minor

CARRIED.

13. BUSINESS ARISING FROM CLOSED SESSION

13.1 Correspondence

2021-133 Motion – THAT in coordination with the Township, advertising for the PEPL Board member vacancy will be commencing.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

14. NEW BUSINESS

14.1 Request for Proposal Results RFP-LIB-2021-01 Organizational Review

2021-134 Motion – THAT the Perth East Public Library Board receive the report entitled Request for Proposal Results RFP-LIB-2021-01 Organizational Review dated October 12, 2021 prepared by the CEO for information;

AND THAT confirmed by this resolution, request for proposal RFP-LIB-2021-01 for Organizational Review of Perth East Public Library be awarded to Pesce & Associates.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

14.2 Fines Free Model

2021-135 Motion – THAT the PEPL Board receive the report entitled Fines Free Model for PEPL dated October 12, 2021 prepared by the CEO for information

AND THAT the CEO bring a report back to the Board in November with the current policy.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

15. ADJOURNMENT:

2021-136 Motion – THAT the PEPL Board adjourn at 8:31 p.m.

Moved by A. Richards

Seconded by L. Hallahan

CARRIED.

PEPL Board Chair

PEPL Board Secretary

Date

Date

DRAFT