



Perth East Public Library Regular Meeting of the Board

Meeting Minutes
November 10, 2020
Via ZOOM

Present: Mackenzie Kipfer, Patrick Minor, Jerry Smith, Laura Hallahan, Lois Baillie, Hugh McDermid, Allie Fallis, Tammy Gerber

Regrets: n/a

1. Call to Order

Chairperson Mackenzie Kipfer called the meeting to order via ZOOM at 7:35pm.

2. Additions to and Approval of the Agenda

2020-73 Motion – to accept the recommendation that the Agenda be approved noting any additions, changes, or deletions.

Forwarded by T. Gerber

Seconded by P. Minor

CARRIED.

3. Declarations of Pecuniary Interest and the general nature thereof

There were no declarations of pecuniary interest.

4. Minutes of Previous Meeting

2020-74 Motion– to accept the recommendation that the minutes of the Board Meeting of October 13, 2020 be approved as circulated.

Forwarded by L. Baillie

Seconded by J. Smith

CARRIED.

5. Business Arising from Minutes of October 13, 2020.

5.1 Program Room Usage

2020-75 Motion – THAT the Board continues to decline the rental of the Program Room based on the current COVID-19 recommendations, AND THAT the Board will continue to evaluate the use of the room on a monthly basis.

Forwarded by J. Smith

Seconded by H. McDermid

CARRIED.

5.2 PC Connect Bus Stop – verbal report from CEO

5.3 Hydro Rates – see attached correspondence

2020-76 Motion -- that the Board receives correspondence on the library's hydro rates as information, AND THAT the Board requests the CEO to bring back a report comparing Time-of-Use and tiered energy rates for the library.

Forwarded by T. Gerber

Seconded by P. Minor

CARRIED.

6. Delegations

None.

7. Correspondence

7.1 SOLS – Internet Connectivity Funding 2020/2021

7.2 Wes Kuepfer – Duct Cleaning Quote + scheduled date

2020-77 Motion – to receive correspondence as information.

Forwarded by P. Minor

Seconded by L. Baillie

CARRIED.

8. Finance Report

8.1 Year-to-Date Reports

2020-78 Motion – THAT the un-audited October Year-to-Date Reports be received as information.

Forwarded by P. Minor

Seconded by L. Hallahan

CARRIED.

8.2 Accounts Payable

2020-79 Motion– THAT the October informal listing of Accounts Payable be received as information.

Forwarded by L. Baillie

Seconded by H. McDermid

CARRIED.

9. CEO's Report

5.1 CEO's Report

2020-80 Motion – THAT the CEO's report be received as information.

Forwarded by T. Gerber

Seconded by H. McDermid

CARRIED.

10. Committee Reports

10.1 Finance Committee – no report.

10.2 Personnel Committee – no report

10.3 Strategic Planning Committee – no report.

10.4 PCIN Board – no report.

10.5 SOLS Trustee Council 3 – no report.

10.6 Council Report -- verbal report from H. McDermid and J. Smith

11. Board Education

None.

12. Closed Session Report

12.1 Pursuant to Section 16.1 of the Public Libraries Act, 1990 subsection 4 (d) labour relations or employee negotiations

13. New Business

13.1 Board Self Evaluation

2020-84 Motion – THAT the each Board Member reviews and completes the Board Self Evaluation for the December meeting.

Forwarded by P. Minor

Seconded by L. Baillie

CARRIED.

13.2 Policy Review – Personnel Policy

2020-85 Motion – THAT the Personnel Policy be reviewed and adopted noting any changes.

Forwarded by T. Gerber

Seconded by J. Smith

CARRIED.

13.3 Policy Review – Public Art Display

2020-86 Motion – that the Public Art Display Policy be reviewed and adopted noting any changes.

Forwarded by H. McDermid

Seconded by T. Gerber

CARRIED.

14. Adjournment

Next meeting Tuesday, December 8th at 7:30pm via ZOOM.

2020-87 Motion to adjourn.

Forwarded by H. McDermid

Mackenzie Kipfer, Chair

Date