



MEETING MINUTES

Present: Mackenzie Kipfer, Lois Baillie, Laura Hallahan, Hugh McDermid, Patrick Minor, Jerry Smith, Allie Fallis, Kendra Roth
Regrets: Tammy Gerber

1. **CALL TO ORDER:** Chairperson Mackenzie Kipfer called the meeting to order at 7:30pm. Kendra Roth introduced new Board member, Laura Hallahan, and the new temporary CEO, Allie Fallis.
2. **ADDITIONS TO and APPROVAL OF THE AGENDA**
2020 – 24 Motion to accept the recommendation that the Agenda be approved, noting any additions, changes or deletions.
Forwarded by H. McDermid
Seconded by J. Smith
CARRIED.
3. **DECLARATIONS OF PECUNIARY INTEREST and the general nature thereof**
There were no declarations of pecuniary interest.
4. **MINUTES OF PREVIOUS MEETING**
2020 – 25 Motion to accept the recommendation that the minutes of the Board Meeting of March 10, 2020 be approved as circulated.
Forwarded by L. Baillie
Seconded by P. Minor
CARRIED.
5. **BUSINESS ARISING FROM MINUTES OF March 10, 2020.**
None.
6. **DELEGATIONS**
None.
7. **CORRESPONDENCE**
None.
8. **FINANCE REPORTS**
8.1 Year-to-Date Reports
2020 – 26 Motion THAT the un-audited March & April Year-to-Date reports be received as information.
Forwarded by P. Minor
Seconded by H. McDermid
CARRIED.

8.2 Accounts Payable
2020 – 27 Motion THAT the March & April Accounts Payable reports be received as information.
Forwarded by J. Smith
Seconded by P. Minor
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2020 – 28 Motion THAT the CEO's report be received as information.

Forwarded by L. Baillie
Seconded by H. McDermid
CARRIED.

9.2 Post COVID-19 Report

2020 – 29 Motion THAT the Post COVID-19 Report be received as information.

Forwarded by P. Minor
Seconded by L. Hallahan
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee – no report

10.2 Personnel Committee – no report

10.3 Strategic Planning Committee – report given under new business.

10.4 PCIN Board – no report

10.5 SOLS Trustee Council 3 – verbal report from M. Kipfer

10.6 Council Report – verbal report from H. McDermid & J. Smith

11. BOARD EDUCATION

None.

12. CLOSED SESSION REPORT

None.

13. NEW BUSINESS

13.1 Strategic Plan 2020-2023 – 1st Draft

2020 – 30 Motion THAT the first draft of the Perth East Public Library 2020-2023 Strategic Plan be received as information AND THAT the CEO make changes outlined by the Board by the June 9, 2020 meeting.

Forwarded by P. Minor
Seconded by J. Smith
CARRIED.

13.2 Staffing Report

2020 – 31 Motion THAT the Perth East Public Library Board receive the Staffing Report as information AND THAT the Board approve the re-hire of one (1) Library Assistant upon seeking guidance from Human Resources.

Forwarded by H. McDermid
Seconded by P. Minor
CARRIED.

14. **NEXT MEETING** Tuesday, June 9, 2020 at **7:30pm**

15. **ADJOURNMENT**
2020 - 32 Motion to adjourn.
Forwarded by H. McDermid.

Mackenzie Kipfer, Chair

Date

DRAFT