



## MEETING MINUTES

**Present:** Mackenzie Kipfer, Lois Baillie, Tammy Gerber, Hugh McDermid, Patrick Minor, Jerry Smith, Kendra Roth  
**Regrets:** Barney Kuntze

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1. **CALL TO ORDER:** Chairperson Mackenzie Kipfer called the meeting to order at the Perth East Public Library at 7:30pm.
2. **ADDITIONS TO and APPROVAL OF THE AGENDA**  
**2020 – 18 Motion** to accept the recommendation that the Agenda be approved, noting any additions, changes or deletions.  
Forwarded by P. Minor  
Seconded by T. Gerber  
CARRIED.
3. **DECLARATIONS OF PECUNIARY INTEREST and the general nature thereof**  
There were no declarations of pecuniary interest.
4. **MINUTES OF PREVIOUS MEETING**  
**2020 – 19 Motion** to accept the recommendation that the minutes of the Board Meeting of February 11, 2020 be approved as circulated.  
Forwarded by J. Smith  
Seconded by H. McDermid  
CARRIED.
5. **BUSINESS ARISING FROM MINUTES OF February 11, 2020.**  
None.
6. **DELEGATIONS**  
None.
7. **CORRESPONDENCE**  
None.
8. **FINANCE REPORTS**  
**8.1 Year-to-Date Reports**  
**2020 – 20 Motion** that the un-audited February Year-to-Date reports be received as information.  
Forwarded by L. Baillie  
Seconded by P. Minor  
CARRIED.  
  
**8.2 Accounts Payable**  
**2020 – 21 Motion** to receive the Accounts Payable report as information.  
Forwarded by H. McDermid  
Seconded by P. Minor  
CARRIED.

**9. CEO'S REPORT**

**9.1 CEO's Report**

**2020 – 22 Motion** to receive the CEO's report as information.

Forwarded by T. Gerber

Seconded by P. Minor

CARRIED.

**10. COMMITTEE REPORTS**

**10.1 Finance Committee** – no report

**10.2 Personnel Committee** – Meeting on March 10, 2020.

**10.3 Strategic Planning Committee** – Strategic survey data presentation.

**10.4 PCIN Board** – meets April 15, 2020.

**10.5 SOLS Trustee Council 3** –Meeting schedule for April 18, 2020.

**10.6 Council Report** – verbal report from H. McDermid & J. Smith

**11. BOARD EDUCATION**

**11.1 Strategic Plan: Next Steps & SWOT Analysis**

The CEO presented the next steps regarding the strategic process. Board members completed SWOT analysis

**12. CLOSED SESSION REPORT**

**13. NEW BUSINESS**

None.

**14. NEXT MEETING** Tuesday, April 14, 2020 at **6:30pm** at **Seelhoff Boardroom**

**15. ADJOURNMENT**

**2020 - 23 Motion** to adjourn.

Forwarded by H. McDermid

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Mackenzie Kipfer, Chair

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Date