



**PERTH EAST PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
June 9, 2020 7:30pm
Via ZOOM**

Present: Mackenzie Kipfer, Lois Baillie, Laura Hallahan, Hugh McDermid, Patrick Minor, Jerry Smith, T Tammy Gerber, Allie Fallis and Kendra Roth

1. **CALL TO ORDER:** Chairperson Mackenzie Kipfer called the meeting to order at 7:35pm.

2. **ADDITIONS TO and APPROVAL OF THE AGENDA**
2020 - 33 Motion to accept the recommendation that the Agenda be approved, noting any additions, changes, or deletions.
Forwarded by P. Minor
Seconded by T. Gerber
CARRIED

3. **DECLARATIONS OF PECUNIARY INTEREST and the general nature thereof**
There were no declarations of pecuniary interest.

4. **MINUTES OF PREVIOUS MEETING**
2020 - 34 Motion to accept the recommendation that the minutes of the Board Meeting of May 12, 2020 be approved as circulated.
Forwarded by J. Smith
Seconded by H. McDermid
CARRIED.

5. **BUSINESS ARISING FROM MINUTES OF May 12, 2020.**
None.

6. **DELEGATIONS**
None.

7. **CORRESPONDENCE**
7.1 LSC Shipments Reinstated - new items will begin to be delivered week of June 22, 2020
2020 - 35 Motion to receive correspondence as information.
Forwarded by H. McDermid
Seconded by P. Minor
CARRIED.

8. **FINANCE REPORT**
8.1 Year-to-Date Reports
2020 - 36 Motion THAT the un-audited May Year-to-Date Reports be received as information.
Forwarded by L. Hallanan
Seconded by P. Minor
CARRIED.

8.2 Accounts Payable
2020 - 37 Motion THAT the May informal listing of Accounts Payable be received as information.
Forwarded by P. Minor
Seconded by H. McDermid
CARRIED.

9. CEO's REPORTS

9.1 CEO's Report

2020 – 38 Motion THAT the CEO's report be received as information.

Forwarded by T. Gerber

Seconded by J. Smith

CARRIED.

10. COMMITTEE REPORTS

10.1 **Finance Committee** – no report

10.2 **Personnel Committee** – no report

10.3 **Strategic Planning Committee** – no report

10.4 **PCIN Board** – no report

10.5 **SOLS Trustee Council 3** – no report

10.6 **Council Report** – verbal report from H. McDermid and J. Smith

11. BOARD EDUCATION

None.

12. CLOSED SESSION REPORT

None.

13. NEW BUSINESS

13.1 Strategic Plan 2020-2025 – 2st Draft

2020 - 39 Motion THAT the Board receive the second draft of the Perth East Public Library 2020-2025 Strategic Plan as information AND THAT the Board approve the document as the official strategic plan.

Forwarded by J. Smith

Seconded by H. McDermid

CARRIED.

13.2 Policy Review: Curbside Pickup & Delivery Policy

2020 - 40 Motion THAT the Board receive the policy titled "Curbside Pickup & Delivery Policy" as information AND THAT it be accepted as official policy.

Forwarded by P. Minor

Seconded by T. Gerber

CARRIED.

13.3 Summer Meeting Schedule

2020 – 41 Motion THAT the Board adopt a Summer Meeting Schedule by eliminating the August 2020 Board meeting and continue to meet via ZOOM in July.

Forwarded by T. Gerber

Seconded by P. Minor

CARRIED.

14. ADJOURNMENT – Next meeting Tuesday, July 14 at 7:30pm.

2020 – 42 Motion to adjourn

Forwarded by H. McDermid