



Perth East Public Library

Regular Meeting of the Board

Tuesday, January 11, 2022, 6:00pm
Electronic Meeting

MEETING MINUTES

Board Members Present: Hugh McDermid, Jerry Smith, Laura Hallahan, Patrick Minor
Staff Present: Kendra Roth (CEO)
Regrets: Lois Baillie, Mark Steffen

1. CALL TO ORDER

Chairperson Hugh McDermid called the meeting to order at 6:15p.m.

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2022 – 01 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2022 – 02 Motion - THAT the minutes of the Regular Board Meeting of December 14, 2021 be approved as circulated.

Moved by L. Hallahan

Seconded by P. Minor

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF December 14, 2021

There was no business arising from previous meeting.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

[7.1 YCW 2022-2023- Library Community](#)

[7.1 John Nater – Canada Summer Jobs](#)

2022 – 03 Motion – THAT the correspondence be received as information.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2022 – 04 Motion – THAT the un-audited December year-to-date reports be received as information.

Moved by P. Minor
Seconded by J. Smith
CARRIED.

8.2 Accounts Payable

2022 – 05 Motion – THAT the December informal listing of Accounts Payable be received as information.

Moved by L. Hallahan
Seconded by P. Minor
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2022 – 06 Motion – THAT the CEO's report be received as information.

Moved by J. Smith
Seconded by L. Hallahan
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee –

10.2 Personnel Committee – Committee is setting date for the performance review meeting with CEO

10.3 Strategic Planning Committee

10.4 PCIN Board— next meeting is April 2022

10.5 SOLS Trustee Council 3

10.6 Council Report - verbal report from H. McDermid and J. Smith: budget process begins in January

2022 – 07 Motion – THAT the verbal reports provided by members of the PEPL Board Committees to PEPL Board be received for information purposes.

Moved by P. Minor
Seconded by L. Hallahan
CARRIED.

11. BOARD EDUCATION

Legacy & Transition Readiness: Board Succession Planning

2022 – 08 Motion – THAT the report titled “Legacy & Transition Readiness: Board Succession Planning” prepared by the CEO for information.

Moved by P. Minor
Seconded by J. Smith
CARRIED.

12. CLOSED SESSION

There was no Closed Session.

13. BUSINESS ARISING FROM CLOSED SESSION

No Business arising from closed session.

14. NEW BUSINESS

14.1 Board-CEO Partnership Policy

2022 – 09 Motion – THAT the Board approve and officially adopt the Board-CEO Partnership Policy.

Moved by L. Hallahan

Seconded by J. Smith

CARRIED.

14.2 Parks Pass Lending Policy

2022 – 10 Motion – THAT the Parks Pass Lending Policy be reviewed and adopted noting any changes. Moved by P. Minor

Seconded by L. Hallahan

CARRIED.

15. ADJOURNMENT:

2022 – 11 Motion – THAT the PEPL Board adjourn at 6:44 p.m.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

PEPL Board Chair

PEPL Board Secretary

Date

Date