



MEETING MINUTES

Present: Mackenzie Kipfer, Lois Baillie, Tammy Gerber, Hugh McDermid, Patrick Minor, Jerry Smith, Kendra Roth
Regrets: Barney Kuntze

1. **CALL TO ORDER:** The meeting was called to order at the Perth East Public Library by Chairperson Mackenzie Kipfer at 7:30pm.
2. **ADDITIONS TO and APPROVAL OF THE AGENDA**
2020 – 01 Motion to accept the recommendation that the Agenda be approved, noting any additions, changes or deletions.
Forwarded by H. McDermid
Seconded by L. Baillie
CARRIED.
3. **DECLARATIONS OF PECUNIARY INTEREST and the general nature thereof**
There were no declarations of pecuniary interest.
4. **MINUTES OF PREVIOUS MEETING**
2020 – 02 Motion to accept the recommendation that the minutes of the Board Meeting of December 10, 2019 be approved as circulated.
Forwarded by J. Smith
Seconded by P. Minor
CARRIED.
5. **BUSINESS ARISING FROM MINUTES OF December 10, 2019.**
None.
6. **DELEGATIONS**
None.
7. **CORRESPONDENCE**
7.1 Sarah Versteeg – Lonely No More Program– request to share posters and handouts.
2020 – 03 Motion to receive correspondence for information.
Forwarded by T. Gerber
Seconded by P. Minor
CARRIED.
8. **FINANCE REPORTS**
8.1 Year-to-Date Reports
2020 – 04 Motion that the un-audited December Year-to-Date reports be received as information.
Forwarded by H. McDermid
Seconded by T. Gerber
CARRIED.

8.2 Accounts Payable

2020 – 05 Motion to receive the Accounts Payable report as information.

Forwarded by P. Minor

Seconded by L. Baillie

CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2020 – 06 Motion to receive the CEO's report as information.

Forwarded by P. Minor

Seconded by H. McDermid

CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee – verbal report from J. Smith, P. Minor & M. Kipfer

10.2 Personnel Committee – no report.

10.3 Strategic Planning Committee – no report.

10.4 PCIN Board – no report

10.5 SOLS Trustee Council 3 – no report

10.6 Council Report – verbal report from H. McDermid & J. Smith

11. BOARD EDUCATION

11.1 Year 2: Community & Municipal Relations

12. CLOSED SESSION REPORT

13. NEW BUSINESS

13.1 2020 Draft Budget

2020 – 07 Motion THAT the 2020 Draft Budget be received as information AND THAT Kendra will advise further on questions raised from Finance Committee.

Forwarded by P. Minor

Seconded by H. McDermid

CARRIED

14. NEXT MEETING Tuesday, February 11, 2020 at **7:30pm** at **Perth East Public Library**

15. ADJOURNMENT

2020 - 08 Motion to adjourn.

Forwarded by H. McDermid

Mackenzie Kipfer, Chair

Date

January 2020
PEPL Board Meeting