



# Board Self-Evaluation Tool

## Statement of Purpose

In order to assist PEPL Board members through the Evaluation process, Board members are encouraged to fill out the chart below.

Please rate each item on a scale of one to five according to your opinions on how the Board as a whole has worked. One equals disagree, five equals strongly agree.

Statement	Ranking
1. How well has the Board done its job?	
The board has a 3-5 year strategic plan or a set of clear, long range goals and priorities	
The board has a 1 year operational/business plan	
The board gives direction to staff on how to achieve goals by setting or referring to policies	
The board ensures that the Library's accomplishments and challenges are communicated to stakeholders	
2. How well has the Board conducted itself?	
Board members are aware of what is expected of them	
It appears board members come to meetings prepared	
Written reports are received by the board in advance of meetings	
All board members participate in important board discussions	
We do a good job of encouraging and dealing with different points of view	
We all support the decisions we make as a board	
the board has a plan for director education and further board development	
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 Policy Number: GOV-05  
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 Last Reviewed: July 9, 2019  
 Next Review: July 2023

Statement	Ranking
3. The Board's relationship with the Library CEO	
There is a clear understanding of where the board's role ends and the CEO's begins	
There is good 2-way communication between the board and CEO	
The board trusts the judgement of the CEO	
The board has informed the CEO of the kinds of information and level of detail it requires about the organization	
The board has developed formal criteria and a process for evaluating the CEO	
The board evaluates the CEO's achievement of the strategic goals and adherence to policy	
the board ensures that the CEO is able to take advantage of professional development opportunities	
4. The Board's relationship with the Board Chair	
The board has discussed the role and responsibilities of the Chair	
The Chair is well prepared for board meetings	
The Chair is skilled at managing different points of view	
The Chair knows how to be direct with an individual (board member or staff) when their behaviour needs to change	
The Chair is effective in delegating responsibility amongst board members	
The working relationship between the Chair and the rest of the board is professional, respectful, and trusting	
5. Performance of Individual Board Members	
I am familiar with what is in the library's by-laws and governing policies	
When I have a different opinion than the majority, I raise it	
I support board decisions once they are made even if I do not agree with them	
I promote the work of the library in the community at all opportunities	

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Statement	Ranking
I stay informed about issues relevant to our mission and bring information to the attention of the board	

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