



Perth East Public Library Regular Meeting of the Board

Meeting Minutes

February 9, 2021 7:30pm

Via ZOOM

Present: Hugh McDermid, Patrick Minor, Jerry Smith, Laura Hallahan, Lois Baillie, Alexis Richards, Theresa Campbell, Cindy McNair, Allie Fallis

Regrets: n/a

1. Call to Order

Acting Chairperson Hugh McDermid called the meeting to order via Zoom at 7:31pm.

13. Closed Session Report -- Pursuant to Section 16.1 of the Public Libraries Act, 1990

2021-16 Motion THAT the Library Board move into closed session at 7:31pm for the purpose(s) of:

Exceptions Pursuant to Section 16.1 (4) of the Public Libraries Act, 1990

(d) labour relations or employee negotiations

Forwarded by J.Smith

Seconded by P.Minor

CARRIED.

2021-17 Motion THAT the Library board rise from the Closed Session and reconvene to the Regular Meeting of the Board at 8:55pm.

Forwarded by P.Minor

Seconded by L.Hallahan

CARRIED.

14. Business Arising from Closed Session

2021-18 Motion THAT the Perth East Public Library Board (PEPLB) approve that an organizational review be conducted for the Perth East Public Library;

AND THAT the consideration of a full time Library CEO be paused for the 2021 Perth East corporate budget to allow for a Perth East Public Library Organizational Review to occur;

AND THAT the funds for the Organizational Review be allocated from the Perth East Public Library reserve fund (if alternate funding is not available).

Forwarded by J.Smith

Seconded by L.Baillie

CARRIED.

2. Additions to and Approval of the Agenda

2021-19 Motion – to accept the recommendation that the Agenda be approved noting any additions, changes, or deletions.

Forwarded by J. Smith

Seconded by P. Minor

CARRIED.

3. Declarations of Pecuniary Interest and the general nature thereof

There were no declarations of pecuniary interest.

4. Minutes of Previous Meeting

2021-20 Motion– to accept the recommendation that the minutes of the Board Meeting of January 11, 2021 be approved as circulated.

Forwarded by J.Smith

Seconded by P.Minor

CARRIED.

5. Business Arising from Minutes of January 11, 2021.

6.1 Program Room Usage

2021-21 Motion – THAT the Board continues to decline the rental of the Program Room based on the current COVID-19 recommendations, AND THAT the Board will continue to evaluate the use of the room on a monthly basis.

Forwarded by P.Minor

Seconded by L. Baillie

CARRIED.

6.2 Board Vacancy/Board Chair – verbal report from Library CEO + discussion

2021-22 Motion – to appoint Hugh McDermid as Chair of the Perth East Public Library Board for the remainder of the 2021 term.

Forwarded by J.Smith

Seconded by L. Hallahan

CARRIED.

2021-23 Motion – to appoint Jerry Smith as Vice-Chair of the Perth East Public Library Board for the remainder of the 2021 term.

Forwarded by A. Richards

Seconded by L. Hallahan

CARRIED.

7. Delegations

None.

8. Correspondence

8.1 SOLS – Ontario Library Service Board

8.2 Mornington Communications Donation – verbal report

2020-24 Motion – to receive correspondence as information.

Forwarded by A. Richards

Seconded by L. Baillie

CARRIED.

9. Finance Report

9.1 Year-to-Date Reports

2021-25 Motion– THAT the un-audited January Year-to-Date Reports be received as information.

Forwarded by J. Smith
Seconded by P. Minor
CARRIED.

9.2 Accounts Payable

2021-26 Motion– THAT the January informal listing of Accounts Payable be received as information.

Forwarded by P. Minor
Seconded by J. Smith
CARRIED.

10. CEO's Report

10.1 CEO's Report

10.2 2020 Annual Report

2021-27 Motion – THAT the CEO's Report and the 2020 Annual Report be received for information, AND THAT the 2020 Annual Report be distributed to the public.

Forwarded by L. Baillie
Seconded by A. Richards
CARRIED.

11. Committee Reports

11.1 Finance Committee – discussion had under New Business

11.2 Personnel Committee – discussion had in Closed Session

11.3 Strategic Planning Committee – no report.

11.4 PCIN Board – no report.

11.5 SOLS Trustee Council 3 – no report.

11.6 Council Report -- verbal report from H. McDermid and J. Smith

12. Board Education

12.1 SOLS Blog Series – Municipal Relationship Building

<https://www.sols.org/blog/2021/02/03/blog-series-what-can-you-do-as-a-library-board-to-improve-the-relationship-between-your-municipal-council-and-the-public-library-post-1-of-5/>

15. New Business

15.1 2021 Draft Budget

2021-28 Motion – THAT the 2021 Draft Budget be received as information AND THAT the 2021 Draft Budget be amended to reflect pausing the consideration of a full-time Library CEO until after the organizational review.

Forwarded by J. Smith
Seconded by A. Richards
CARRIED.

15.2 Board By-Laws

2021-29 Motion – THAT the Perth East Public Library Board By-Laws be accepted as revised.

Forwarded by P. Minor
Seconded by A. Richards
CARRIED.

15.3 PCIN Van Accident/Repair Costs

2021-30 Motion – THAT the Perth East Public Library Board receive the PCIN van accident incident report for information, AND THAT the Library CEO will keep the Board updated on how PCIN decides to proceed with paying for the damages.

Forwarded by J.Smith
Seconded by L.Hallahan
CARRIED.

15.4 Mobile WiFi Hotspots Lending Policy

2021-31 Motion – THAT the Mobile WiFi Hotspots Lending Policy be reviewed and adopted noting any changes.

Forwarded by P.Minor
Seconded by A.Richards
CARRIED.

15. Adjournment

2021-32 Motion that the meeting of the Board be adjourned at 9:45pm.

Forwarded by A. Richards
CARRIED.

Next meeting Tuesday, March 9 at 7:30pm via ZOOM.

Hugh McDermid, Chair

Date