



## MEETING MINUTES

**Present:** Mackenzie Kipfer, Lois Baillie, Barney Kuntze Hugh McDermid, Patrick Minor, Jerry Smith, Kendra Roth  
**Regrets:** Tammy Gerber

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1. **CALL TO ORDER:** Chairperson Mackenzie Kipfer called the meeting to order at the Perth East Public Library at 7:30pm.
2. **ADDITIONS TO and APPROVAL OF THE AGENDA**  
**2020 – 09 Motion** to accept the recommendation that the Agenda be approved, noting any additions, changes or deletions.  
Forwarded by L. Baillie  
Seconded by H. McDermid  
CARRIED.
3. **DECLARATIONS OF PECUNIARY INTEREST and the general nature thereof**  
There were no declarations of pecuniary interest.
4. **MINUTES OF PREVIOUS MEETING**  
**2020 – 10 Motion** to accept the recommendation that the minutes of the Board Meeting of January 14, 2020 be approved as circulated.  
Forwarded by J. Smith  
Seconded by P. Minor  
CARRIED.
5. **BUSINESS ARISING FROM MINUTES OF January 14, 2020.**  
None.
6. **DELEGATIONS**  
None.
7. **CORRESPONDENCE**  
7.1 **FOPL** – annual membership renewal.  
**2020 – 11 Motion** to receive correspondence for information.  
Forwarded by H. McDermid  
Seconded by P. Minor  
CARRIED.

**8. FINANCE REPORTS**

**8.1 Year-to-Date Reports**

**2020 – 12 Motion** that the un-audited January Year-to-Date reports be received as information.

Forwarded by P. Minor

Seconded by L. Baillie

CARRIED.

**8.2 Accounts Payable**

**2020 – 13 Motion** to receive the Accounts Payable report as information.

Forwarded by B. Kuntze

Seconded by H. McDermid

CARRIED.

**9. CEO'S REPORT**

**9.1 CEO's Report**

**2020 – 14 Motion** to receive the CEO's report as information.

Forwarded by H. McDermid

Seconded by P. Minor

CARRIED.

**9.2 2019 Annual Report**

**2020 – 15 Motion** to approve the 2019 Annual Report and distribute the document to the public.

Forwarded by P. Minor

Seconded by H. McDermid

CARRIED.

**10. COMMITTEE REPORTS**

**10.1 Finance Committee** – no report

**10.2 Personnel Committee** – no report. Meeting on March 10, 2020.

**10.3 Strategic Planning Committee** – no report. Meeting on March 10, 2020.

**10.4 PCIN Board** – no report

**10.5 SOLS Trustee Council 3** – no report. Meeting schedule for April 18, 2020.

**10.6 Council Report** – verbal report from H. McDermid & J. Smith

**11. BOARD EDUCATION**

**11.1 Community Led-Library**

**12. CLOSED SESSION REPORT**

**13. NEW BUSINESS**

**13.1 Board By-Laws**

**2020 – 16 Motion** THAT the Perth East Public Library Board By-Laws be accepted as revised AND THAT the CEO will follow up and advise on section 12.7.

Forwarded by P. Minor

Seconded by H. McDermid  
CARRIED

14. **NEXT MEETING** Tuesday, March 10, 2020 at **7:30pm** at **Perth East Public Library**

15. **ADJOURNMENT**  
**2020 - 17 Motion** to adjourn.  
Forwarded by L. Baillie

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Mackenzie Kipfer, Chair

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Date

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