



Exhibit/Display Agreement

Name of Artist

Address

Phone

Month Artwork is to be displayed

Type of Artwork to be displayed

Considerations

- The artwork to be displayed must be approved by the Library CEO. Permission for display may be rejected if the artwork is of questionable nature.
- Artwork will be displayed for a one month period of time. Displays are to be removed on the agreed upon date.
- All displays are to be set up and taken down by the artist. If assistance is required, it is the responsibility of the artist to make arrangements for assistance. The library is not responsible for any damage done to the artwork.
- The display cabinet is kept locked at all times and will only be opened by Library Staff.
- The method of displaying the artwork must be approved by the Library CEO such that the display cabinet is not damaged in any way.
- The library will not be responsible for any theft or damage. The Library's insurance policy covers only items owned by the library and will not therefore apply to artwork owned by the exhibitor.
- Artwork is for display purposes only. The library does not take items on consignment.

- Please notify the Library CEO at least two weeks in advance if you are unable to fulfill your commitment to display your artwork. This will allow staff to offer the display opportunity to other individuals.

Signature of Artist

Signature of Library CEO

Date
