



Perth East Public Library Regular Meeting of the Board

Meeting Minutes
April 13, 2021 6:30pm
Via ZOOM

Present: Hugh McDermid, Patrick Minor, Jerry Smith, Laura Hallahan, Lois Baillie, Alexis Richards, Mark Steffen, Theresa Campbell, Cindy McNair, Allie Fallis

Regrets: n/a

1. Call to Order

Chairperson Hugh McDermid called the meeting to order via Zoom at 6:31pm.

2. Additions to and Approval of the Agenda

2021-52 Motion – THAT the Agenda be approved noting any additions, changes, or deletions.

Forwarded by L.Hallahan

Seconded by L.Baillie

CARRIED.

3. Declarations of Pecuniary Interest and the general nature thereof

4. Minutes of Previous Meeting

2021-53 Motion– to accept the recommendation that the minutes of the Board Meeting of March 9, 2021 be approved as circulated.

Forwarded by J.Smith

Seconded by L.Hallahan

CARRIED.

5. Business Arising from Minutes of March 9, 2021.

5.1 Organizational Review – verbal report from Cindy McNair on project plan + cost

2021-54 Motion – THAT the verbal report be received for information.

Forwarded by A.Richards

Seconded by J.Smith

CARRIED.

5.2 Program Room Usage

2021-55 Motion – THAT the Board continues to decline the rental of the Program Room based on the current COVID-19 recommendations, AND THAT the Board will continue to evaluate the use of the room on a monthly basis.

Forwarded by M.Steffen

Seconded by A.Richards

CARRIED.

6. Delegations

None.

7. Correspondence

7.1 FOPL CELA Cuts

2021-56 Motion – to receive correspondence as information, AND THAT the Library CEO forwards a letter to MP John Nater on behalf of Perth East Public Library.

Forwarded by J.Smith
Seconded by M.Steffen
CARRIED.

7.2 Corey Goebel – Lions Club Storywalk Project Support 2021-57 Motion – to receive correspondence as information.

Forwarded by J.Smith
Seconded by L.Hallahan
CARRIED.

8. Finance Report

8.1 Year-to-Date Reports

2021-58 Motion – THAT the un-audited March Year-to-Date Reports be received as information.

Forwarded by L.Hallahan
Seconded by L.Baillie
CARRIED.

8.2 Accounts Payable

2021-59 Motion– THAT the March informal listing of Accounts Payable be received as information.

Forwarded by J.Smith
Seconded by A.Richards
CARRIED.

9. CEO's Report

9.1 CEO's Report

2021-60 Motion – THAT the CEO's report be received as information.

Forwarded by L.Baillie
Seconded by P.Minor
CARRIED.

10. Committee Reports

- 10.1 Finance Committee—no report.
- 10.2 Personnel Committee—no report.
- 10.3 Strategic Planning Committee—no report.
- 10.4 PCIN Board—no report.
- 10.5 SOLS Trustee Council 3—no report.
- 10.6 Council Report -- verbal report from H. McDermid and J. Smith

11. Board Education

11.1 SOLS Blog Series – Municipal Relationship Building (#3 of 5)

<https://www.sols.org/blog/2021/03/03/blog-series-what-can-you-do-as-a-library-board-to-improve-the-relationship-between-your-municipal-council-and-the-public-library-post-3-of-5/>

12. Closed Session Report

None.

13. New Business

13.1 Policy Review – Unattended Children

2021-61 Motion– THAT the Unattended Children Policy be reviewed and adopted noting any changes.

Forwarded by P.Minor

Seconded by J.Smith

CARRIED.

14. Adjournment

2021-62 Motion – THAT the meeting of the Board be adjourned at 7:05pm.

Forwarded by J.Smith

CARRIED.

Next meeting Tuesday, May 11 at 7:30pm via ZOOM.

Hugh McDermid, Chair

Date