



Perth East Public Library

Regular Meeting of the Board

Tuesday, September 10, 2024

5:48PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Diann Davidson, Allie Fallis, Patrick Minor, Jerry Smith
Staff Present: Laura Bere (Interim CEO)
Regrets: Mark Steffen (Vice Chair), Jeremy Matheson

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:48PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 61 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by A. Fallis

Seconded by P. Minor

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

A. Fallis disclosed that she now has a position of employment with North Perth Public Library. It was decided that this will not affect her ability to sit on the Perth East Public Library Board, so long as she does not sit on the PCIN Board and abstains from voting on any issues that have consequences for PCIN as a whole.

4. MINUTES OF PREVIOUS MEETING

2024 – 62 Motion - THAT the minutes of the Regular Board Meeting of July 9, 2024 be approved as circulated.

Moved by J. Smith

Seconded by D. Davidson

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF July 9, 2024.

5.1 Reserves Report

2024 – 63 Motion – THAT the Reserves Report be received as information.

Moved by D. Davidson

Seconded by A. Fallis

CARRIED.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

2024 – 64 Motion – THAT the correspondence be received as information.

Moved by D. Davidson
Seconded by J. Smith
CARRIED.

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2024 – 65 Motion – THAT the un-audited July & August year-to-date reports be received as information.

Moved by P. Minor
Seconded by A. Fallis
CARRIED.

8.2 Accounts Payable

2024 – 66 Motion – THAT the July & August informal listings of Accounts Payable be received as information.

Moved by J. Smith
Seconded by D. Davidson
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2024 – 67 Motion – THAT the CEO's report be received as information.

Moved by A. Fallis
Seconded by D. Davidson
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

10.3 Strategic Planning Committee

10.4 PCIN Board

10.5 SOLS Trustee Council 3

10.6 Council Report

J. Smith shared that the Township is updating their website, and the first meeting for the budget is November 12th.

2024 – 68 Motion – THAT the verbal reports provided be members of PEPL Board Committees to PEPL Board be received as information.

Moved by A. Fallis
Seconded by P. Minor
CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

12.1 New Staff Positions Report

2024 – 69 Motion – THAT the New Staff Positions report be received for information.

Moved by D. Davidson
Seconded by A. Fallis
CARRIED.

13. **ADJOURNMENT** – Next meeting is Tuesday, **October 8, 2024** at **5:45PM**
2024 – 70 Motion – THAT the Perth East Public Library Board adjourn at 6:39PM
Moved by J. Smith
Seconded by P. Minor
CARRIED.

PEPL Board Chair, Laura Hallahan

PEPL Board Secretary, Laura Bere

Date

Date