



Perth East Public Library

Regular Meeting of the Board

Tuesday, October 10, 2023

5:30PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Mark Steffen (Vice-Chair), Diann Davidson, Allie Fallis,
Staff Present: Laura Bere (Interim CEO)
Regrets: Jeremy Matheson, Patrick Minor, Jerry Smith

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:30PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2023 – 101 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by M. Steffen

Seconded by A. Fallis

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2023 – 102 Motion - THAT the minutes of the Regular Board Meeting of September 12, 2023 be approved as circulated.

Moved by D. Davidson

Seconded by A. Fallis

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF September 12, 2023.

2023 – 103 Motion – THAT the Internet Agreement Options Report be deferred to November 14th meeting.

Moved by M. Steffen

Seconded by A. Fallis

CARRIED.

2023 – 104 Motion – THAT the Revised Unscheduled Closures & Inclement Weather Policy be accepted as revised.

Moved by D. Davidson

Seconded by M. Steffen

CARRIED.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

2023 – 105 Motion – THAT the correspondence be received as information.

Moved by M. Steffen

Seconded by D. Davidson

CARRIED.

8. FINANCE REPORTS

[9.1 Year-to-Date Reports](#)

2023 – 106 Motion – THAT the un-audited September year-to-date reports be received as information.

Moved by D. Davidson

Seconded by A. Fallis

CARRIED.

[9.2 Accounts Payable](#)

2023 – 107 Motion – THAT the September informal listings of Accounts Payable be received as information.

Moved by A. Fallis

Seconded by M. Steffen

CARRIED.

9. CEO'S REPORT

[10.1 CEO's Report](#)

2023 – 108 Motion – THAT the CEO's report be received as information.

Moved by M. Steffen

Seconded by D. Davidson

CARRIED.

10. COMMITTEE REPORTS

[10.1 Finance Committee](#)

[10.2 Personnel Committee](#)

[10.3 Strategic Planning Committee](#)

[10.4 PCIN Board](#) – verbal report from D. Davidson. PCIN talking about creating Strategic Planning Committee.

[10.5 SOLS Trustee Council 3](#)

[10.6 Council Report](#)

2023 – 109 Motion – THAT the verbal reports provided by members of the committees to PEPL Board be received for information purposes.

Moved by A. Fallis

Seconded by M. Steffen

CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

[12.1 Planning Policy](#)

2023 – 110 Motion – THAT the Planning Policy be reviewed and adopted, noting any revisions.

Moved by D. Davidson

Seconded by A. Fallis
CARRIED.

13. **ADJOURNMENT** – Next meeting is Tuesday, **November 14, 2023 at 5:30PM**
2023 – 111 Motion – THAT the Perth East Public Library Board adjourn at 6:11PM
Moved by D. Davidson
Seconded by M. Steffen
CARRIED.

PEPL Board Chair, Laura Hallahan

PEPL Board Secretary, Laura Bere

Date

Date