



Perth East Public Library

Regular Meeting of the Board

Tuesday, June 11, 2024

5:45PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Mark Steffen (Vice Chair), Diann Davidson, Allie Fallis, Patrick Minor, Jerry Smith
Staff Present: Laura Bere (Interim CEO)
Regrets: Jeremy Matheson

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:46PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 43 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by P. Minor

Seconded by A. Fallis

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2024 – 44 Motion - THAT the minutes of the Regular Board Meeting of May 14, 2024 be approved as circulated.

Moved by J. Smith

Seconded by M. Steffen

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF May 14, 2024.

No new business.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2024 – 45 Motion – THAT the un-audited May year-to-date reports be received as information.

Moved by P. Minor

Seconded by D. Davidson

CARRIED.

8.2 Accounts Payable

2024 – 46 Motion – THAT the May informal listings of Accounts Payable be received as information.

Moved by M. Steffen
Seconded by A. Fallis
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2024 – 47 Motion – THAT the CEO's report be received as information.

Moved by D. Davidson
Seconded by M. Steffen
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

10.3 Strategic Planning Committee

10.4 PCIN Board

10.5 SOLS Trustee Council 3

10.6 Council Report

J. Smith shared that Stratford Library is providing non-resident cards to Perth South with restrictions, for the remainder of 2024. Parks Livestock is beginning a large building project just outside of Milverton.

2024 – 48 Motion – THAT the verbal reports provided be members of PEPL Board Committees to PEPL Board be received as information.

Moved by A. Fallis
Seconded by P. Minor
CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

12.1 Circulation Policy

2024 – 49 Motion – THAT the Circulation Policy be accepted as revised.

Moved by D. Davidson
Seconded by J. Smith
CARRIED.

13. ADJOURNMENT – Next meeting is Tuesday, **July 9, 2024** at **5:45PM**

2024 – 50 Motion – THAT the Perth East Public Library Board adjourn at 6:05PM

Moved by A. Fallis
Seconded by M. Steffen
CARRIED.

PEPL Board Chair, Laura Hallahan

PEPL Board Secretary, Laura Bere

Date

Date