



Perth East Public Library

Regular Meeting of the Board

Tuesday, May 14, 2024

5:45PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Mark Steffen (Vice Chair), Diann Davidson, Allie Fallis, Jeremy Matheson, Patrick Minor, Jerry Smith
Staff Present: Laura Bere (Interim CEO)
Other Attendees: Mayor Rhonda Ehgoetz, CAO Mike Givens
Regrets:

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:47PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 34 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by M. Steffen
Seconded by D. Davidson
CARRIED.

Council were in consensus to reorder the agenda and move Item No. 12.1 Perth South Contract Request following item No. 2 Additions to and Approval of the Agenda.

12. NEW BUSINESS

[12.1 Perth South Contract Request](#)

2024 – 35 Motion – THAT the report by the CEO, entitled Library Services Contract, be received for information, AND THAT the board declines to proceed with a library services agreement with the Township of Perth South.

Moved by D. Davidson
Seconded by M. Steffen
CARRIED.

J. Matheson left the meeting at 6:15pm.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2024 – 36 Motion - THAT the minutes of the Regular Board Meeting of April 9, 2024 be approved as circulated.

Moved by J. Smith
Seconded by A. Fallis
CARRIED.

5. BUSINESS ARISING FROM MINUTES OF April 9, 2024.

[5.1 Food Truck Fundraiser Volunteer Schedule](#)

The schedule was circulated for sign-up. No motion needed.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

[7.1 MDM Announcement](#)

[7.2 Young Canada Works Email](#)

[7.3 Canada Summer Jobs Email](#)

2024 – 37 Motion – THAT the correspondence be received as information.

Moved by D. Davidson

Seconded by M. Steffen

CARRIED.

8. FINANCE REPORTS

[8.1 Year-to-Date Reports](#)

2024 – 38 Motion – THAT the un-audited April year-to-date reports be received as information.

Moved by P. Minor

Seconded by M. Steffen

CARRIED.

[8.2 Accounts Payable](#)

2024 – 39 Motion – THAT the April informal listings of Accounts Payable be received as information.

Moved by A. Fallis

Seconded by P. Minor

CARRIED.

9. CEO'S REPORT

[9.1 CEO's Report](#)

2024 – 40 Motion – THAT the CEO's report be received as information.

Moved by J. Smith

Seconded by M. Steffen

CARRIED.

10. COMMITTEE REPORTS

[10.1 Finance Committee](#)

[10.2 Personnel Committee](#)

[10.3 Strategic Planning Committee](#)

[10.4 PCIN Board](#)

[10.5 SOLS Trustee Council 3](#)

[10.6 Council Report](#)

J. Smith shared that the Perth East Twinning Committee will become a committee of Council.

2024 – 41 Motion – THAT the verbal reports provided by members of PEPL Board Committees to PEPL Board be received as information.

Moved by P. Minor

Seconded by A. Fallis

CARRIED.

11. **BOARD EDUCATION**

13. **ADJOURNMENT** – Next meeting is Tuesday, **June 11, 2024 at 5:45PM**
2024 – 42 Motion – THAT the Perth East Public Library Board adjourn at 6:38PM
Moved by D. Davidson
Seconded by M. Steffen
CARRIED.

PEPL Board Chair, Laura Hallahan

PEPL Board Secretary, Laura Bere

Date

Date