



Perth East Public Library

Regular Meeting of the Board

Tuesday, March 12, 2024

5:45PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Diann Davidson, Allie Fallis, Patrick Minor
Staff Present: Laura Bere (Interim CEO)
Regrets: Mark Steffen, Jeremy Matheson, Jerry Smith

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:46PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 17 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by A. Fallis

Seconded by P. Minor

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2024 – 18 Motion - THAT the minutes of the Regular Board Meeting of February 13, 2024 be approved as circulated.

Moved by P. Minor

Seconded by A. Fallis

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF February 13, 2024.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

[7.1 Dairy Farmers of Ontario email](#)

[7.2 Conestoga Community Career Centre email](#)

[7.3 Grant email](#)

2024 – 19 Motion – THAT the correspondence be received as information.

Moved by D. Davidson

Seconded by A. Fallis

CARRIED.

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2024 – 20 Motion – THAT the un-audited February year-to-date reports be received as information.

Moved by P. Minor
Seconded by D. Davidson
CARRIED.

8.2 Accounts Payable

2024 – 21 Motion – THAT the February informal listings of Accounts Payable be received as information.

Moved by A. Fallis
Seconded by P. Minor
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2024 – 22 Motion – THAT the CEO's report be received as information.

Moved by D. Davidson
Seconded by A. Fallis
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

P. Minor shared that the CEO Performance Review had been completed and shared the results.

10.3 Strategic Planning Committee

10.4 PCIN Board

10.5 SOLS Trustee Council 3

10.6 Council Report

2024 – 23 Motion – THAT the verbal reports provided be members of PEPL Board Committees to PEPL Board be received as information.

Moved by D. Davidson
Seconded by A. Fallis
CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

12.1 2023 Annual Report

2024 – 24 Motion – THAT the PEPL Board accept the 2023 Annual Report, AND THAT copies are circulated to stakeholders.

Moved by P. Minor
Seconded by D. Davidson
CARRIED.

CEO was instructed to Add Strategic Planning to the April Agenda.

13. **ADJOURNMENT** – Next meeting is Tuesday, **April 9, 2024 at 5:45PM**
2024 – 25 Motion – THAT the Perth East Public Library Board adjourn at 6:15PM
Moved by D. Davidson

Seconded by P. Minor
CARRIED.

PEPL Board Chair, Laura Hallahan

PEPL Board Secretary, Laura Bere

Date

Date