



Perth East Public Library

Regular Meeting of the Board

Tuesday, February 13, 2024

5:45PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Mark Steffen (Vice-Chair), Jeremy Matheson, Patrick Minor, Jerry Smith

Staff Present: Laura Bere (Interim CEO)

Regrets: Diann Davidson, Allie Fallis

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:45PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 09 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by J. Smith
Seconded by M. Steffen
CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

There were no declarations of pecuniary interest.

4. MINUTES OF PREVIOUS MEETING

2024 – 10 Motion - THAT the minutes of the Regular Board Meeting of January 9, 2024 be approved as circulated.

Moved by M. Steffen
Seconded by J. Matheson
CARRIED.

5. BUSINESS ARISING FROM MINUTES OF January 9, 2024.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

[7.1 Connectivity Grant News Release](#)

2024 – 11 Motion – THAT the correspondence be received as information.

Moved by J. Matheson
Seconded by M. Steffen
CARRIED.

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2024 – 12 Motion – THAT the un-audited January year-to-date reports be received as information.

Moved by J. Smith
Seconded by J. Matheson
CARRIED.

8.2 Accounts Payable

2024 – 13 Motion – THAT the January informal listings of Accounts Payable be received as information.

Moved by P. Minor
Seconded by J. Smith
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2024 – 14 Motion – THAT the CEO's report be received as information.

Moved by J. Matheson
Seconded by M. Steffen
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

Personnel will be meeting this week to prepare CEO Performance Evaluation for March 12th meeting

10.3 Strategic Planning Committee

10.4 PCIN Board

10.5 SOLS Trustee Council 3

10.6 Council Report

Council has passed the 2024 budget.

2024 – 15 Motion – THAT the verbal reports provided be members of PEPL Board Committees to PEPL Board be received as information.

Moved by M. Steffen
Seconded by J. Matheson
CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

No new business.

13. ADJOURNMENT – Next meeting is Tuesday, **March 12, 2024** at **5:45PM**

2024 – 16 Motion – THAT the Perth East Public Library Board adjourn at 6:14PM

Moved by P. Minor
Seconded by J. Matheson
CARRIED.

PEPL Board Chair, Laura Hallahan

Date

PEPL Board Secretary, Laura Bere

Date