



Perth East Public Library

Regular Meeting of the Board

Tuesday, October 8, 2024

5:45PM

Perth East Public Library

MEETING MINUTES

Board Members Present: Laura Hallahan (Chair), Diann Davidson, Allie Fallis, Patrick Minor, Jerry Smith
Staff Present: Laura Bere (Interim CEO)
Regrets: Mark Steffen (Vice Chair), Jeremy Matheson

1. CALL TO ORDER

Chairperson, Laura Hallahan, called the meeting to order at 5:45PM

2. ADDITIONS TO and APPROVAL OF THE AGENDA

2024 – 71 Motion – THAT the Agenda be approved noting any additions, changes or deletions.

Moved by A. Fallis

Seconded by P. Minor

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST and the general nature thereof

4. MINUTES OF PREVIOUS MEETING

2024 – 72 Motion - THAT the minutes of the Regular Board Meeting of September 10, 2024 be approved as circulated.

Moved by J. Smith

Seconded by P. Minor

CARRIED.

5. BUSINESS ARISING FROM MINUTES OF September 10, 2024.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

8. FINANCE REPORTS

8.1 Year-to-Date Reports

2024 – 73 Motion – THAT the un-audited September year-to-date reports be received as information.

Moved by P. Minor

Seconded by A. Fallis

CARRIED.

8.2 Accounts Payable

2024 – 74 Motion – THAT the September informal listings of Accounts Payable be received as information.

Moved by D. Davidson
Seconded by J. Smith
CARRIED.

9. CEO'S REPORT

9.1 CEO's Report

2024 – 75 Motion – THAT the CEO's report be received as information.

Moved by J. Smith
Seconded by D. Davidson
CARRIED.

10. COMMITTEE REPORTS

10.1 Finance Committee

10.2 Personnel Committee

10.3 Strategic Planning Committee

10.4 PCIN Board

10.5 SOLS Trustee Council 3

10.6 Council Report

J. Smith reminded the group that the first meeting for the budget is November 12th.

L. Hallahan shared that the PCIN Board discussed ongoing contract negotiations with Perth South, the addition of BiblioLanguages to the 2025 budget, and action items for the new Strategic Plan.

2024 – 76 Motion – THAT the verbal reports provided be members of PEPL Board Committees to PEPL Board be received as information.

Moved by A. Fallis
Seconded by P. Minor
CARRIED.

11. BOARD EDUCATION

12. NEW BUSINESS

12.1 Delegations Policy

2024 – 77 Motion – THAT the Delegations Policy be reviewed and adopted, noting any revisions.

Moved by D. Davidson
Seconded by A. Fallis
CARRIED.

13. ADJOURNMENT – Next meeting is Tuesday, **November 12, 2024** at **5:45PM**

2024 – 78 Motion – THAT the Perth East Public Library Board adjourn at 6:07PM

Moved by P. Minor
Seconded by D. Davidson
CARRIED.

PEPL Board Chair, Laura Hallahan

Date

PEPL Board Secretary, Kendra Roth

Date